



Islamabad Medical & Dental College, Dental Section

Evaluation Policy for Students

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Approved by the Islamabad Medical & Dental College Academic Council on 16th July, 2019

This policy is applicable to all the students of the BDS program of Islamabad Medical & Dental College.

1. Preamble:

Continuous evaluation of teaching and learning activities in a curriculum is an important aspect of quality assurance in medical education. Evaluation is linked to curricular development and reforms. It is utilized to bring about improvement in current practices and adoption of new ones to hone teaching-learning and assessment in an institute.

2. Salient Features:

1. Evaluation of all modules/terms is mandatory
2. It is done electronically for the modular system in first and second year, in response to a prescribed questionnaire, through LMS (Learning Management System) till a new interface is created specifically for this purpose.
3. The same system will be extended to the third and final year BDS for terms.
4. Students evaluate the modular/term activities as well as the faculty which was part of the delivery team of that particular module/term.
5. Two types of data are collected through evaluation:
 - a. Quantitative data; in the form of ratings on a scale.
 - b. Qualitative data; in the form of constructive comments
6. Every module/term will be evaluated once, at the end of module/term

3. Process:

3.1 Current:

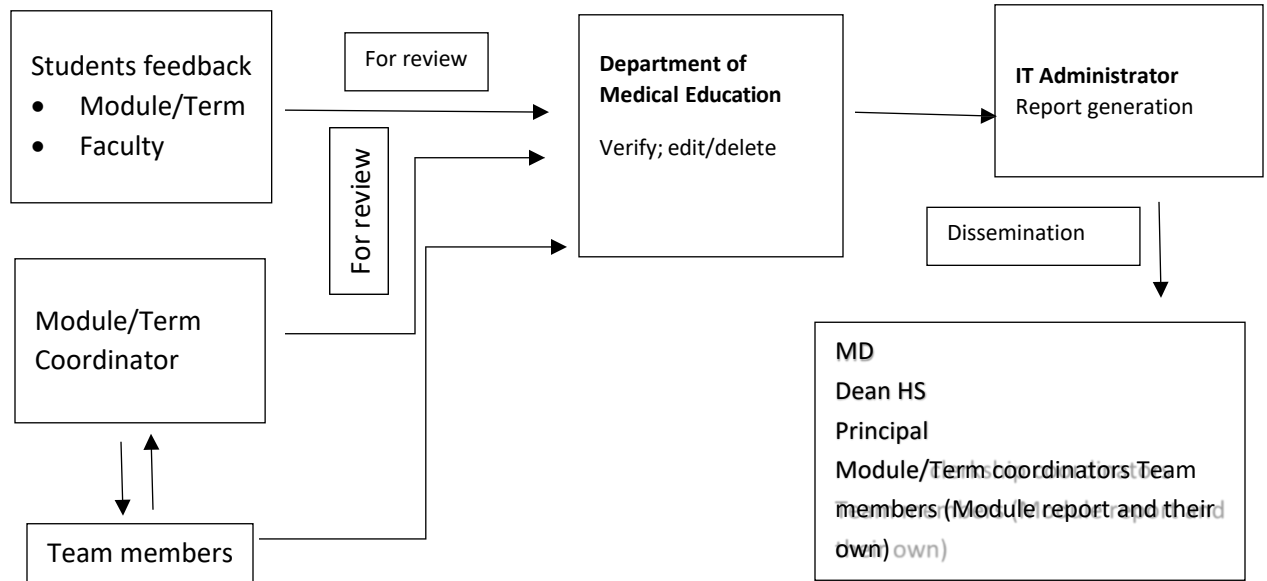
1. Students are given access to evaluation portal/ LMS via email and text message through Department of students' affairs, on the day of End of Module Examination.
2. They are given three days to complete the evaluation after which their access is denied.
3. This evaluation is screened by the Department of Medical Education.
4. Module coordinators give their feedback in the form of reflections (guideline provided by DME) at the end of their module and submit it through email to Department of Medical Education.
5. For modular system a summary report is generated by the module coordinator and shared with the, Principal.
6. For term system an annual feedback is received from the students in questionnaire form

3.2 Utilization of data obtained:

1. Data is used for resolving issues identified by students and faculty in curriculum.
2. Faculty evaluation can be used by promotion board if required.

4. Future recommendations:

1. A web portal specifically designed for the purpose of evaluation is required on immediate basis
2. Process should consist of the following steps in the sequence:



3. Monitoring and dissemination will be done in the same manner.
4. Module coordinators / Clinical HODs evaluate their team members and team members give feedback about the module coordinators/and Clinical HODs through the same electronic portal.
5. Report generation should be electronic.
6. A faculty member should be able to see only the modular and their own feedback.
7. Following conditions should be applied:
 - If a student fails to complete his evaluation in time, his end of Module/Term result will be withheld.
 - Results of those students will only be released after completion of evaluation which will be open for them for three days on request.